

FOOD SAFETY & HYGIENE (ENGLISH)																							
Courses	Content	Delivery / Duration	⁸ Training Schedule		Course Fee Per Pax																		
Food Safety Course Level 1 Who should attend the course: All food handlers Course Reference Number: TGS-2020505506	<ul style="list-style-type: none"> Practise Good Personal Hygiene Use Safe Ingredients Handle Food Safely Store Food Safely Maintain Cleanliness of Equipment and Premises 	Delivery In-person delivery Duration 7.5 Hours	Session: 1 full day (9am – 5.30pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>07 Jun 2022 <i>(Class Full!)</i></td> </tr> <tr> <td>2</td> <td>16 Jun 2022 <i>(Class Full!)</i></td> </tr> <tr> <td>3</td> <td>14 Jul 2022</td> </tr> <tr> <td>4</td> <td>19 Jul 2022</td> </tr> <tr> <td>5</td> <td>02 Aug 2022</td> </tr> <tr> <td>6</td> <td>11 Aug 2022</td> </tr> <tr> <td>7</td> <td>01 Sep 2022</td> </tr> <tr> <td>8</td> <td>13 Sep 2022</td> </tr> </tbody> </table>		Intake	Date	1	07 Jun 2022 <i>(Class Full!)</i>	2	16 Jun 2022 <i>(Class Full!)</i>	3	14 Jul 2022	4	19 Jul 2022	5	02 Aug 2022	6	11 Aug 2022	7	01 Sep 2022	8	13 Sep 2022	Full Course Fee incl. GST: S\$ 173.34 ^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 92.34 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 59.94 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 59.94 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
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Food Safety Course Level 1 (Refresher) Who should attend the course: All food handlers who attended the Basic Food Hygiene course 5 years ago or last attended the Refresher Food Hygiene course 10 years ago Course Reference Number: TGS-2020505507	<ul style="list-style-type: none"> Practise Good Personal Hygiene Use Safe Ingredients Handle Food Safely Store Food Safely Maintain Cleanliness of Equipment and Premises 	Delivery In-person delivery Duration 4.5 Hours	Session: Half a day (9am - 1.30pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09 Jun 2022</td> </tr> <tr> <td>2</td> <td>29 Jul 2022</td> </tr> <tr> <td>3</td> <td>30 Aug 2022</td> </tr> <tr> <td>4</td> <td>29 Sep 2022</td> </tr> </tbody> </table> Registration closes 1 week before course commencement. Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Intake	Date	1	09 Jun 2022	2	29 Jul 2022	3	30 Aug 2022	4	29 Sep 2022	Full Course Fee incl. GST: S\$ 85.60 ^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 45.60 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 29.60 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 29.60 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
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Food Safety Course Level 1 (Chinese) Who should attend the course: All food handlers Course Reference Number: TGS-2022010669 食品安全课程 1 级 (中文) 谁应该出席: 从事销售或准备销售食品的任何人士	<ul style="list-style-type: none"> Practise Good Personal Hygiene Use Safe Ingredients Handle Food Safely Store Food Safely Maintain Cleanliness of Equipment and Premises <ul style="list-style-type: none"> 养成良好的个人卫生 使用安全的食材 安全地处理食物 安全地储存食物 保持设备及工作场所的清洁 	Delivery In-person delivery Duration 7.5 Hours 培训是以面对面的方式进行的	Session: 1 full day (9am – 5.30pm) 1 天 (上午 9 点至下午 5 点 30 分) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>21 Jun 2022</td> </tr> <tr> <td>2</td> <td>26 Jul 2022</td> </tr> <tr> <td>3</td> <td>23 Aug 2022</td> </tr> <tr> <td>4</td> <td>22 Sep 2022</td> </tr> </tbody> </table> <i>Registration closes 1 week before course commencement.</i> <i>报名在开课前 1 周截止。</i> Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589 21 号武吉巴督 22 街, 新加坡 659589	Intake	Date	1	21 Jun 2022	2	26 Jul 2022	3	23 Aug 2022	4	22 Sep 2022	Full Course Fee incl. GST: S\$ 173.34 ^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 92.34 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 59.94 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 59.94 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
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⁸Class commencement is subjected to minimum class size met. Public holidays are excluded, where applicable

⁹Eligible companies can offset the additional out-of-pocket expenses with the SkillsFuture Enterprise Credit (SFEC). Please refer to <https://www.enterprisejobskills.gov.sg/content/upgrade-skills/sfec.html> for more information.

¹⁰Companies in the Hospitality Industry are eligible for 70% course fee support from the Employment and Employability Institute Pte. Ltd. ("e2i") when they send their staff (Singaporean and Singapore Permanent Resident only) for this course. Please contact us for more information and terms and conditions.

¹¹Singaporeans and Singapore PRs, aged 21 and above, will be eligible for up to 70% SSG funding. Funding is subjected to SSG's prevailing corporate policies and final approval.

FOOD SAFETY & HYGIENE – LEVEL 3 (ENGLISH)										
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax						
Food Safety and Hygiene – Level 3 Who should attend the course: Supervisors and managers working in retail and non-retail food establishments. Course Reference Number: TGS-2022013816	<ul style="list-style-type: none"> Food safety practices and regulatory requirements Types of pre-requisite programmes implemented in food establishments Methods used to conduct food safety and hygiene inspections/checks Food safety and hygiene lapses and corrective actions Hazard Analysis and Critical Control Point (HACCP) principles and Food Safety Management System (FSMS) 	<u>Delivery</u> In-person delivery <u>Duration</u> 21 Hours	<u>Session:</u> 3 full days (9am - 5pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>17, 18 & 19 Aug 2022</td> </tr> <tr> <td>2</td> <td>21, 22 & 23 Sep 2022</td> </tr> </tbody> </table> <u>Registration closes 2 weeks before course commencement.</u> <u>Venue:</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Intake	Date	1	17, 18 & 19 Aug 2022	2	21, 22 & 23 Sep 2022	Full Course Fee incl. GST: S\$ 449.40 ^{1, 2, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 134.82 ^{3, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 50.82 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 50.82 ⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
Intake	Date									
1	17, 18 & 19 Aug 2022									
2	21, 22 & 23 Sep 2022									

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²Singaporeans may also utilize available funds within their Post-Secondary Education Account (PSEA) or SkillsFuture Credits (where applicable) to offset total net course fee payable. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

⁴NTUC members enjoy 50% unfunded course fee support for up to \$250 each year (or up to \$500 for NTUC members aged 40 years old and above) when you sign up for courses supported under UTAP (Union Training Assistance Programme). Please visit e2i's at <https://e2i.com.sg/individuals/employability/union-training-assistance-programme-utap/> to find out more.

⁵Training support will be extended to Long Term Visit Pass Plus (LTVP+) Holders with effect from 1 October 2021. The LTVP+ scheme applies to lawful foreign spouses of Singapore Citizens (SCs) with (i) at least one SC child or are expecting one from the marriage, or at least three years of marriage, and (ii) where the SC sponsor is able to support the family. LTVP+ holders will be identified with their green visit pass cards, with the word 'PLUS' on the back of the card.

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HOSPITALITY SERVICES														
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax										
<p>Customer Experience Excellence in the New Normal for Hospitality Professionals (New!)</p> <p>Who should attend the course: Beneficial and useful to all hospitality professionals</p>	<ul style="list-style-type: none"> • Introduction <ul style="list-style-type: none"> ○ COVID-19: What You Need to Know ○ Safe Management Measures for Hotels and F&B Establishments ○ Strategies for The Hospitality Industry during the “New Normal” of Covid-19 • Customer Experience Excellence <ul style="list-style-type: none"> ○ Customer Service vs. Customer Experience: Which matters more? ○ Pillars of Customer Experience Excellence ○ Excellence in Action – Case Studies • Driving Customer Experience Excellence <ul style="list-style-type: none"> ○ The Disruptors of Customer Experience ○ Trends for Customer Experience Post-COVID-19 • Elevating Customer Experience Excellence <ul style="list-style-type: none"> ○ How Can You Succeed with Service in Turbulent Times? ○ Building a Skill Set that Respond Well to Changes ○ The Future of Service is Care 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 8 Hours</p>	<p><u>Session:</u> 1 full day (9am – 6pm)</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>22 Jun 2022</td> </tr> <tr> <td>2</td> <td>25 Jul 2022</td> </tr> <tr> <td>3</td> <td>22 Aug 2022</td> </tr> <tr> <td>4</td> <td>21 Sep 2022</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before course commencement.</i></p> <p><u>Venue:</u> SHATEC Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	22 Jun 2022	2	25 Jul 2022	3	22 Aug 2022	4	21 Sep 2022	<p>⁴ Full Course Fee incl. GST: S\$ 299.60</p> <p>¹⁰ Nett Course Fee Payable incl. GST for Company-Sponsored Singaporeans/PRs for the Hospitality Industry: S\$ 103.60</p>
Intake	Date													
1	22 Jun 2022													
2	25 Jul 2022													
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HOSPITALITY SERVICES [CONT'D]										
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax						
Keeping Personal Data Safe: What You Need to Know about PDPA (Synchronous e-learning) Who should attend the course: Beneficial and useful to all hospitality professionals	<ul style="list-style-type: none"> Understand the scope of the Personal Data Protection Act (PDPA) Understand the role and powers of the Personal Data Protection Commission (PDPC) Know how the PDPA applies within the local legal framework List the criminal and civil sanctions relating to PDPA breaches Define Personal Data Interpret the 10 obligations and their exceptions Understand the operation of the Do Not Call (DNC) registry Apply data compliance requirements within the organisation Develop effective work systems in compliance with the PDPA 	<u>Delivery</u> Home-Based Learning <u>Duration</u> 24 Hours	<u>Session:</u> 3 full days (9am – 6pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>18, 19 & 20 Jul 2022</td> </tr> <tr> <td>2</td> <td>10, 11 & 12 Aug 2022</td> </tr> </tbody> </table> Registration closes 2 weeks before course commencement.	Intake	Date	1	18, 19 & 20 Jul 2022	2	10, 11 & 12 Aug 2022	⁴ Full Course Fee incl. GST: S\$ 513.60
Intake	Date									
1	18, 19 & 20 Jul 2022									
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EXECUTIVE DEVELOPMENT PROGRAMME								
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax				
Selling from the War Room Who should attend the course: Sales executive and managers in the hotel and F&B industry who wish to acquire the skills in identifying new prospects, engaging new customer & closing new sales Course Reference Number: TGS-2018500650	<ul style="list-style-type: none"> Prospecting and Qualifying Potential Clients Prospecting: Methods and Approaches Responding to Prospects' Interest – Customer Engagement Closing the Deal Sales and Selling in Perspective 	Delivery Home-Based Learning Duration 45 Hours	Sessions: 4.5 days (Day 1 – 4: 9am – 7pm, Day 5: 9am – 2pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TBA</td> </tr> </tbody> </table> Registration closes 3 weeks before course commencement.	Intake	Date	1	TBA	Full Course Fee incl. GST: S\$ 1,048.60 ^{2, 4, 5, 7, 11} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 385.20 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 145.20 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: 145.20 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
Intake	Date							
1	TBA							

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EXECUTIVE DEVELOPMENT PROGRAMME [CONT'D]										
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax						
<p>Master Class: Innovations in Culinary Health (Synchronous e-learning) (New!)</p> <p>Who should attend the course: Cooks / Chefs, Executives, supervisors, managers, senior managers and owners in the F&B industry</p> <p>Course Reference Number: TGS-2022011519</p>	<ul style="list-style-type: none"> Global wellness, public health and environmental trends Relationship between nutrition, inflammation, chronic health conditions, gut-microbiome, and immune system Science behind taste and flavor Health promoting culinary techniques that maximize flavor and enhance life-sustaining nutrients Healthy menu design, marketing and communication strategies New innovations/best practices for food safety COVID-19 	<p><u>Delivery</u> Home-based learning</p> <p><u>Duration</u> 12 Hours</p>	<p><u>Session:</u> 4 x half-day sessions (10am – 1pm)</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>30 May – 2 Jun 2022</td> </tr> <tr> <td>2</td> <td>19 – 22 Sep 2022</td> </tr> </tbody> </table> <p><i>Registration closes 1 month before course commencement.</i></p>	Intake	Date	1	30 May – 2 Jun 2022	2	19 – 22 Sep 2022	<p>Full Course Fee incl. GST: S\$ 1,284.00</p> <p>^{2, 5, 7, 11} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 385.20</p> <p>^{3, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 145.20</p> <p>^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 145.20</p> <p>⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
Intake	Date									
1	30 May – 2 Jun 2022									
2	19 – 22 Sep 2022									

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EXECUTIVE DEVELOPMENT PROGRAMME [CONTD]								
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax				
<p>Master Class: Persuasive Storytelling with Data Visualisation (New!)</p> <p>Who should attend the course: Executives, supervisors, managers, senior managers and owners in the hotel, F&B and MICE industry</p>	<ul style="list-style-type: none"> How to Design Narratives to Communicate Effectively Understanding Audience and Context Combining Data from Multiple Sources for Analysis Creating Effective Data Visualizations from Structured Data Delivering Effective Data-Rich Presentations 	<p><u>Delivery</u> Home-based learning</p> <p><u>Duration</u> 14 hours</p>	<p><u>Session:</u> 4 x half-day sessions</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>16 – 19 May 2022</td> </tr> </tbody> </table> <p><i>Registration closes 1 month before course commencement.</i></p>	Intake	Date	1	16 – 19 May 2022	<p>Full Course Fee incl. GST: S\$ 1,284.00</p>
Intake	Date							
1	16 – 19 May 2022							
<p>Digital Marketing in Hospitality (Synchronous e-learning) (Synchronous & Asynchronous e-learning)</p> <p>Who should attend the course: Executives, supervisors, managers, senior managers and owners in the hotel, F&B and MICE industry</p> <p>Course Reference Number: TGS-2017501222</p>	<ul style="list-style-type: none"> The nature and context of digital marketing Understanding Meta Search Email marketing campaigns Social media marketing Reputation management and recovery strategies 	<p><u>Delivery</u> Home-based learning</p> <p><u>Duration</u> 45 hours</p>	<p><u>Session:</u> (Day 1 – 4: 9am – 7pm, Day 5: 9am – 2pm)</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>28, 29, 30 Jun & 05, 06 Jul 2022</td> </tr> </tbody> </table> <p><i>Registration closes 1 month before course commencement.</i></p>	Intake	Date	1	28, 29, 30 Jun & 05, 06 Jul 2022	<p>Full Course Fee incl. GST: S\$ 1048.60</p> <p>^{2, 5, 7, 11}Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 314.58</p> <p>^{3, 7}Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 118.58</p> <p>^{6, 7}Nett Course Fee Payable for SMEs, incl. GST: S\$ 118.58</p> <p>⁶<u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
Intake	Date							
1	28, 29, 30 Jun & 05, 06 Jul 2022							

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STORYTELLING THROUGH YOUR LENS												
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax								
<p>Basic Food Photography Workshop (New!)</p> <p>Who should attend the course: This course is suitable for owners of food businesses, professional chefs, homebased chefs, restaurant managers, or anyone who is interested in food photography, without having to invest in expensive cameras.</p> <p>Participants should have basic English literacy and a smartphone.</p> <p>Course Reference Number: TGS-2022011699</p>	<ul style="list-style-type: none"> Understanding your Gear What's Your Story? Lighting and Composition Food & Prop Styling Editing and Hands-on Practice 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 7 Hours</p>	<p><u>Session:</u> 1 full day (9.00am – 5.00pm)</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>06 Jul 2022</td> </tr> <tr> <td>2</td> <td>17 Aug 2022</td> </tr> <tr> <td>3</td> <td>07 Sep 2022</td> </tr> </tbody> </table> <p><i>Registration closes 10 days before course commencement.</i></p> <p><u>Venue:</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	06 Jul 2022	2	17 Aug 2022	3	07 Sep 2022	<p>Full Course Fee incl. GST: S\$ 299.60</p> <p>^{2, 5, 7, 11} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 89.88</p> <p>^{3, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 33.88</p> <p>^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 33.88</p> <p>⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
Intake	Date											
1	06 Jul 2022											
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¹Singaporeans and Singapore PRs, aged 21 and above, will be eligible for up to 50% SSG funding. Funding is subjected to SSG's prevailing corporate policies and final approval.

²Singaporeans may also utilize available funds within their Post-Secondary Education Account (PSEA) or SkillsFuture Credits (where applicable) to offset total net course fee payable. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

⁴NTUC members enjoy 50% unfunded course fee support for up to \$250 each year (or up to \$500 for NTUC members aged 40 years old and above) when you sign up for courses supported under UTAP (Union Training Assistance Programme). Please visit e2i's at <https://e2i.com.sg/individuals/employability/union-training-assistance-programme-utap/> to find out more.

⁵Training support will be extended to Long Term Visit Pass Plus (LTVP+) Holders with effect from 1 October 2021. The LTVP+ scheme applies to lawful foreign spouses of Singapore Citizens (SCs) with (i) at least one SC child or are expecting one from the marriage, or at least three years of marriage, and (ii) where the SC sponsor is able to support the family. LTVP+ holders will be identified with their green visit pass cards, with the word 'PLUS' on the back of the card.

⁶SME companies are required to log-in to Enterprise Portal for Jobs and Skills to update their SME status if they have not done so. All companies will be notified to log in to the portal to declare monthly salary and hours worked per week in order to receive Absentee Payroll.

⁷Companies and individuals are liable for the full course fee in the event that the SSG funding and subsidy are not approved.

⁸Class commencement is subjected to minimum class size met. Public holidays are excluded, where applicable

⁹Eligible companies can offset the additional out-of-pocket expenses with the SkillsFuture Enterprise Credit (SFEC). Please refer to <https://www.enterprisejobskills.gov.sg/content/upgrade-skills/sfec.html> for more information.

¹⁰Companies in the Hospitality Industry are eligible for 70% course fee support from the Employment and Employability Institute Pte. Ltd. ("e2i") when they send their staff (Singaporean and Singapore Permanent Resident only) for this course. Please contact us for more information and terms and conditions.

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STORYTELLING THROUGH YOUR LENS [CONTD]										
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax						
Advanced Food Photography Workshop <i>(New!)</i> Who should attend the course: This course is suitable for owners of food businesses, professional chefs, homebased chefs, restaurant managers, or anyone who is interested in food photography, without having to invest in expensive cameras. Participants should have basic English literacy and a smartphone & have completed the SHATEC Basic Food Photography Workshop. Course Reference Number: TGS-2022011700	<ul style="list-style-type: none"> Mastering your Gear Planning Your Shoot Advanced Lighting and Composition Advanced Food & Prop Styling Advanced Editing and Hands-on Practice 	Delivery In-Person Training Duration 14 Hours	Sessions: 2 full days (9.00am – 5.00pm) <table border="1"> <thead> <tr> <th>Intake</th> <th>Course Start Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>13 – 14 Jul 2022</td> </tr> <tr> <td>2</td> <td>14 – 15 Sep 2022</td> </tr> </tbody> </table> Registration closes 10 days before course commencement. Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Intake	Course Start Date	1	13 – 14 Jul 2022	2	14 – 15 Sep 2022	Full Course Fee incl. GST: S\$ 524.30 ^{2, 5, 7, 11} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 157.29 ^{3, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 59.29 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 59.29 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
Intake	Course Start Date									
1	13 – 14 Jul 2022									
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STORYTELLING THROUGH YOUR LENS [CONTD]								
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax				
<p>Create Engaging Videos Using Your Smartphone (New!)</p> <p>Who should attend the course: Business owners, marketing professionals, bloggers or anyone who is interested in videography.</p>	<ul style="list-style-type: none"> Conceptualizing Your Video Basic Video Production Shooting with your smartphones and within your limitations Video Editing using Premiere Pro 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 21 Hours</p>	<p><u>Session:</u> 3 full days (9.00am – 5.00pm)</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TBA</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before course commencement.</i></p> <p><u>Venue:</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	TBA	<p>Full Course Fee incl. GST: S\$ 786.45</p>
Intake	Date							
1	TBA							

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²Singaporeans may also utilize available funds within their Post-Secondary Education Account (PSEA) or SkillsFuture Credits (where applicable) to offset total net course fee payable. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

⁴NTUC members enjoy 50% unfunded course fee support for up to \$250 each year (or up to \$500 for NTUC members aged 40 years old and above) when you sign up for courses supported under UTAP (Union Training Assistance Programme). Please visit e2i’s at <https://e2i.com.sg/individuals/employability/union-training-assistance-programme-utap/> to find out more.

⁵Training support will be extended to Long Term Visit Pass Plus (LTVP+) Holders with effect from 1 October 2021. The LTVP+ scheme applies to lawful foreign spouses of Singapore Citizens (SCs) with (i) at least one SC child or are expecting one from the marriage, or at least three years of marriage, and (ii) where the SC sponsor is able to support the family. LTVP+ holders will be identified with their green visit pass cards, with the word ‘PLUS’ on the back of the card.

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SIP & SAVOUR: WINES																
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax												
<p>WSET Level 1 Award in Wines</p> <p>Who should attend the course: New entrants to the industry and/or wine enthusiasts</p> <p>Course Reference Number: TGS-2020000197</p>	<ul style="list-style-type: none"> The main types and styles of wines Common wine grapes and their characteristics How to store and serve wine The principles of food and wine pairing How to describe wine using the WSET Level 1 Systematic Approach to Tasting Wine® (SAT) 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 7 Hours</p>	<p><u>Session:</u> 1 full day (9am – 4.15pm) + Closed-book exam (4.15pm – 5pm)</p> <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#38</td> <td>27 May 2022 (Class Full!)</td> </tr> <tr> <td>#40</td> <td>11 Jun 2022 (Class Full!)</td> </tr> <tr> <td>#43</td> <td>9 Jul 2022</td> </tr> <tr> <td>#44</td> <td>13 Jul 2022</td> </tr> <tr> <td>#45</td> <td>30 Jul 2022</td> </tr> </tbody> </table> <p><i>Registration closes 3 weeks before course commencement.</i></p> <p><u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657</p> <p><i>and/or</i></p> <p>Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589</p>	Run	Date	#38	27 May 2022 (Class Full!)	#40	11 Jun 2022 (Class Full!)	#43	9 Jul 2022	#44	13 Jul 2022	#45	30 Jul 2022	<p>Full Course Fee incl. GST: S\$ 508.25</p> <p>^{1, 2, 4, 5, 7}Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 270.75</p> <p>^{3, 4, 7}Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 175.75</p> <p>^{6, 7}Nett Course Fee Payable for SMEs, incl. GST: S\$ 175.75</p> <p>⁶<u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
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³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

⁴NTUC members enjoy 50% unfunded course fee support for up to \$250 each year (or up to \$500 for NTUC members aged 40 years old and above) when you sign up for courses supported under UTAP (Union Training Assistance Programme). Please visit e2i’s at <https://e2i.com.sg/individuals/employability/union-training-assistance-programme-utap/> to find out more.

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SIP & SAVOUR: WINES [CONT'D]																												
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax																								
WSET Level 2 Award in Wines Who should attend the course: Industry professionals and/or wine enthusiasts Course Reference Number: TGS-2020000195	<ul style="list-style-type: none"> How to taste and describe wine using the WSET Level 2 Systematic Approach to Tasting Wines® (SAT) How environmental factors, grape-growing, winemaking and maturation options influence the style and quality of wines made from eight principal grape varieties The style and quality of wines made from 22 regionally important grape varieties and produced in over 70 geographical indications (GIs) around the world How grape varieties and winemaking processes influence key styles of Sparkling wines & Fortified wines Key labelling terms used to indicate origin, style and quality Principles and processes involved in the storage and service of wine Principles of food and wine pairing 	Delivery In-Person Training Duration 17 Hours	Sessions: 2 full days (9am – 6pm) + Closed-book exam (11am – 12pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Course Date</th> <th>Exam Date</th> </tr> </thead> <tbody> <tr> <td>#36</td> <td>21, 28 May 2022 <i>(Class Full!)</i></td> <td>11 Jun 2022</td> </tr> <tr> <td>#37</td> <td>6, 13 Jun 2022 <i>(Class Full!)</i></td> <td>27 Jun 2022</td> </tr> <tr> <td>#40</td> <td>18, 19 Jun 2022 <i>(Class Full!)</i></td> <td>3 Jul 2022</td> </tr> <tr> <td>#41</td> <td>2, 9 Jul 2022</td> <td>23 Jul 2022</td> </tr> <tr> <td>#39</td> <td>5, 12 Jul 2022</td> <td>26 Jul 2022</td> </tr> <tr> <td>#42</td> <td>9, 10 Jul 2022</td> <td>23 Jul 2022</td> </tr> <tr> <td>#43</td> <td>23, 24 Jul 2022</td> <td>31 Jul 2022</td> </tr> </tbody> </table> <i>Registration closes 3 weeks before course commencement.</i> Venue: ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657 <i>and/or</i> Shatec Institutes Pte Ltd, 21 Bukit Batok Street 22 Singapore 659589	Run	Course Date	Exam Date	#36	21, 28 May 2022 <i>(Class Full!)</i>	11 Jun 2022	#37	6, 13 Jun 2022 <i>(Class Full!)</i>	27 Jun 2022	#40	18, 19 Jun 2022 <i>(Class Full!)</i>	3 Jul 2022	#41	2, 9 Jul 2022	23 Jul 2022	#39	5, 12 Jul 2022	26 Jul 2022	#42	9, 10 Jul 2022	23 Jul 2022	#43	23, 24 Jul 2022	31 Jul 2022	Full Course Fee incl. GST: S\$ 941.60 ^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 501.60 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 325.60 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 325.60 ⁶ Absentee Payroll Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
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SIP & SAVOUR: WINES [CONT'D]																
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax												
<p>WSET Level 3 Award in Wines</p> <p>Who should attend the course: Industry professionals and/or wine enthusiasts</p> <p>Course Reference Number: TGS-2020000196</p>	<ul style="list-style-type: none"> The key factors in the production of wine: location, grape growing, winemaking, maturation and bottling How these key factors influence the key characteristics of the principal – still wines of the world – sparkling wines of the world – fortified wines of the world How to apply your understanding to explain wine style and quality How to taste wines, describe their characteristics and evaluate their quality, using the WSET Level 3 Systematic Approach to Tasting Wine® (SAT) 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 37.5 Hours</p>	<p>Sessions: 5 full days (9am – 5pm) + Closed-book exam (9.30am – 12.30pm)</p> <table border="1"> <thead> <tr> <th>Run</th> <th>Course Date</th> <th>Exam Date</th> </tr> </thead> <tbody> <tr> <td>#7</td> <td>10, 11, 17, 18 May, 24 Jun 2022 (Class Full!)</td> <td>7 Jul 2022</td> </tr> <tr> <td>#8</td> <td>2, 9, 16, 23, 30 Jul 2022 (Class Full!)</td> <td>3 Sep 2022</td> </tr> <tr> <td>#9</td> <td>6, 7, 13, 14, 20 Sep 2022</td> <td>25 Oct 2022</td> </tr> </tbody> </table> <p><i>Registration closes 3 weeks before course commencement.</i></p> <p><u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657</p> <p><u>and/or</u></p> <p>Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589</p>	Run	Course Date	Exam Date	#7	10, 11, 17, 18 May, 24 Jun 2022 (Class Full!)	7 Jul 2022	#8	2, 9, 16, 23, 30 Jul 2022 (Class Full!)	3 Sep 2022	#9	6, 7, 13, 14, 20 Sep 2022	25 Oct 2022	<p>Full Course Fee incl. GST: S\$ 2,568.00</p> <p>^{1, 2, 4, 5, 7}Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 1368.00</p> <p>^{3, 4, 7}Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 888.00</p> <p>^{6, 7}Nett Course Fee Payable for SMES, incl. GST: S\$ 888.00</p> <p>⁶<u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
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⁹Eligible companies can offset the additional out-of-pocket expenses with the SkillsFuture Enterprise Credit (SFEC). Please refer to <https://www.enterprisejobskills.gov.sg/content/upgrade-skills/sfec.html> for more information.

¹⁰Companies in the Hospitality Industry are eligible for 70% course fee support from the Employment and Employability Institute Pte. Ltd. (“e2i”) when they send their staff (Singaporean and Singapore Permanent Resident only) for this course. Please contact us for more information and terms and conditions.

¹¹Singaporeans and Singapore PRs, aged 21 and above, will be eligible for up to 70% SSG funding. Funding is subjected to SSG’s prevailing corporate policies and final approval.

SIP & SAVOUR: SPIRITS								
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax				
<p>WSET Level 1 Award in Spirits</p> <p>Who should attend the course: New entrants to the industry and/or spirits enthusiasts</p> <p>Course Reference Number: TGS-2020001268</p>	<ul style="list-style-type: none"> The basic principles of spirit production The main types and styles of spirits How to serve spirits Factors affecting the flavour of spirits How to describe spirits using the WSET Level Systematic Approach to Tasting Spirits® (SAT) 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 7 Hours</p>	<p><u>Session:</u> 1 full day (9am – 4.15pm) + Closed-book exam (4.15pm – 5pm)</p> <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#8</td> <td>10 Sep 2022</td> </tr> </tbody> </table> <p><i>Registration closes 3 weeks before course commencement.</i></p> <p><u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657</p> <p><u>and/or</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589</p>	Run	Date	#8	10 Sep 2022	<p>Full Course Fee incl. GST: S\$ 508.25</p> <p>^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 270.75</p> <p>^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 175.75</p> <p>^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 175.75</p> <p>⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
Run	Date							
#8	10 Sep 2022							

¹Singaporeans and Singapore PRs, aged 21 and above, will be eligible for up to 50% SSG funding. Funding is subjected to SSG’s prevailing corporate policies and final approval.

²Singaporeans may also utilize available funds within their Post-Secondary Education Account (PSEA) or SkillsFuture Credits (where applicable) to offset total net course fee payable. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

⁴NTUC members enjoy 50% unfunded course fee support for up to \$250 each year (or up to \$500 for NTUC members aged 40 years old and above) when you sign up for courses supported under UTAP (Union Training Assistance Programme). Please visit e2i’s at <https://e2i.com.sg/individuals/employability/union-training-assistance-programme-utap/> to find out more.

⁵Training support will be extended to Long Term Visit Pass Plus (LTVP+) Holders with effect from 1 October 2021. The LTVP+ scheme applies to lawful foreign spouses of Singapore Citizens (SCs) with (i) at least one SC child or are expecting one from the marriage, or at least three years of marriage, and (ii) where the SC sponsor is able to support the family. LTVP+ holders will be identified with their green visit pass cards, with the word ‘PLUS’ on the back of the card.

⁶SME companies are required to log-in to Enterprise Portal for Jobs and Skills to update their SME status if they have not done so. All companies will be notified to log in to the portal to declare monthly salary and hours worked per week in order to receive Absentee Payroll.

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⁸Class commencement is subjected to minimum class size met. Public holidays are excluded, where applicable

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SIP & SAVOUR: SPIRITS										
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax						
WSET Level 2 Award in Spirits Who should attend the course: Industry professionals and/or spirits enthusiasts Course Reference Number: TGS-2020001266	<ul style="list-style-type: none"> How production methods affect the characteristics of spirits and liqueurs The characteristics of the principal international spirits and liqueurs How to describe spirits using the WSET Level 2 Systematic Approach to Tasting Spirits® (SAT) 	<u>Delivery</u> In-Person Training <u>Duration</u> 17 Hours	<u>Sessions:</u> 2 full days (9am – 6pm) + Closed-book exam (11am – 12pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Course Date</th> <th>Exam Date</th> </tr> </thead> <tbody> <tr> <td>#7</td> <td>24, 25 Sep 2022</td> <td>8 Oct 2022</td> </tr> </tbody> </table> <u>Registration closes 3 weeks before course commencement.</u> <u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657 <u>and/or</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589	Run	Course Date	Exam Date	#7	24, 25 Sep 2022	8 Oct 2022	Full Course Fee incl. GST: S\$ 941.60 ^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 501.60 ^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 325.60 ^{6, 7} Nett Course Fee Payable for SMEs, incl. GST: S\$ 325.60 ⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year
Run	Course Date	Exam Date								
#7	24, 25 Sep 2022	8 Oct 2022								

¹Singaporeans and Singapore PRs, aged 21 and above, will be eligible for up to 50% SSG funding. Funding is subjected to SSG's prevailing corporate policies and final approval.

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SIP & SAVOUR: SAKE								
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax				
<p>WSET Level 1 Award in Sake</p> <p>Who should attend the course: New entrants to the industry and/or sake enthusiasts</p> <p>Course Reference Number: TGS-2020512726</p>	<ul style="list-style-type: none"> The basic principles of sake production The main types and styles of sake How to serve sake Factors affecting the flavour of sake How to describe sake using the WSET Level 1 Systematic Approach to Tasting Sake® (SAT) 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 8 Hours</p>	<p><u>Session:</u> 1 full day (9am – 5pm) + Closed-book exam (5pm – 6pm)</p> <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#14</td> <td>23 Jul 2022</td> </tr> </tbody> </table> <p><i>Registration closes 3 weeks before course commencement.</i></p> <p><u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657</p> <p><u>and/or</u></p> <p>Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589</p>	Run	Date	#14	23 Jul 2022	<p>Full Course Fee incl. GST: S\$ 535.00</p> <p>^{1, 2, 4, 5, 7} Nett Course Fee Payable after SSG Grant, incl. GST (Singaporeans/PRs/Long Term Visit Pass Plus Holders ≥ 21 years old): S\$ 285.00</p> <p>^{3, 4, 7} Nett Course Fee Payable after MES Grant, incl. GST (Singaporeans ≥ 40 years old): S\$ 185.00</p> <p>^{6, 7} Nett Course Fee Payable for SMES, incl. GST: S\$ 185.00</p> <p>⁶ <u>Absentee Payroll</u> Absentee Payroll rate at S\$ 4.50 per hour, capped at S\$ 100,000 per enterprise per calendar year</p>
Run	Date							
#14	23 Jul 2022							

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SIP & SAVOUR: SAKE										
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax						
WSET Level 3 Award in Sake (New!) Who should attend the course: Industry professionals and/or sake enthusiasts	<ul style="list-style-type: none"> The main techniques that are used in the production of sake and how they influence style and quality The principal and specialty categories of sake The sake industry and the commercial importance of sake in the Japanese and export markets The principles behind the storage, selection and service of sake How to taste sake, and evaluate quality, identify and price, using the WSET Level 3 Systematic Approach to Tasting Sake (SAT) 	<u>Delivery</u> In-Person Training <u>Duration</u> 31 Hours	<u>Sessions:</u> 5 full days (Day 1 to 4: 9am – 5pm) (Day 5: 9am – 4pm) + Closed-book exam (9.30am – 12.30pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Course Date</th> <th>Exam Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>4, 11, 18, 25 Sep, 2 Oct 2022</td> <td>6 Nov 2022</td> </tr> </tbody> </table> <p><i>Registration closes 3 weeks before course commencement.</i></p> <u>Venue:</u> ibis Singapore on Bencoolen 170 Bencoolen Street Singapore 189657 <u>and/or</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22 Singapore 659589	Run	Course Date	Exam Date	#1	4, 11, 18, 25 Sep, 2 Oct 2022	6 Nov 2022	⁴ Full Course Fee incl. GST: S\$ 2,343.30
Run	Course Date	Exam Date								
#1	4, 11, 18, 25 Sep, 2 Oct 2022	6 Nov 2022								

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SIP & SAVOUR: COFFEE												
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax								
Coffee 101 Who should attend the course: Adult learners and hobbyists who wish to get an overview on the coffee of the world and learn to appreciate coffee.	<ul style="list-style-type: none"> Origins of Coffee Coffee Producing Regions The Coffee Plant Processing Stages of Coffee Beans The Coffee Experience 	Delivery In-Person Training Duration 7 Hours	Session: 1 full day (9am – 5pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>13 Jun 2022</td> </tr> <tr> <td>#2</td> <td>8 Jul 2022</td> </tr> <tr> <td>#3</td> <td>6 Aug 2022</td> </tr> </tbody> </table> <i>Registration closes 2 weeks before course commencement.</i> Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Run	Date	#1	13 Jun 2022	#2	8 Jul 2022	#3	6 Aug 2022	Full Course Fee incl. GST: S\$ 262.15
Run	Date											
#1	13 Jun 2022											
#2	8 Jul 2022											
#3	6 Aug 2022											
Espresso 101 Who should attend the course: Adult learners and hobbyists who have completed Coffee 101 and wish to delve deeper into techniques of espresso extraction. Beneficial to new entrants or existing staff performing F&B roles.	<ul style="list-style-type: none"> Introduction to Brewing Methods Exploring the “Gold Cup Standards” What are the brewing considerations? Experiencing the sensory differences! 	Delivery In-Person Training Duration 7 Hours	Session: 1 full day (9am – 5pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>20 Jun 2022</td> </tr> <tr> <td>#2</td> <td>15 Jul 2022</td> </tr> <tr> <td>#3</td> <td>13 Aug 2022</td> </tr> </tbody> </table> <i>Registration closes 2 weeks before course commencement.</i> Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Run	Date	#1	20 Jun 2022	#2	15 Jul 2022	#3	13 Aug 2022	Full Course Fee incl. GST: S\$ 262.15
Run	Date											
#1	20 Jun 2022											
#2	15 Jul 2022											
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³The SkillsFuture MES is for Singaporeans aged 40 years old and above.

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SIP & SAVOUR: COFFEE												
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax								
Exploring Latte Art! Who should attend the course: Adult learners, hobbyists and/or staff performing F&B roles who have completed Coffee 101 and Espresso 101 with interests of having an in-depth understanding of milk frothing technique using the different types of milk available within the industry. Participants will be guided to master the basic latte art techniques for Heart, Rosetta and Tulip.	<ul style="list-style-type: none"> Introduction to Latte Art Different types of Milk (Fresh vs Low Fat vs Oat vs Soy) Essence of Milk Frothing Techniques Let's get Creative! 	Delivery In-Person Training Duration 7 Hours	Session: 1 full day (9am – 5pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>27 Jun 2022</td> </tr> <tr> <td>#2</td> <td>22 Jul 2022</td> </tr> <tr> <td>#3</td> <td>20 Aug 2022</td> </tr> </tbody> </table> <i>Registration closes 2 weeks before course commencement.</i> Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Run	Date	#1	27 Jun 2022	#2	22 Jul 2022	#3	20 Aug 2022	Full Course Fee incl. GST: S\$ 262.15
Run	Date											
#1	27 Jun 2022											
#2	22 Jul 2022											
#3	20 Aug 2022											
Brewing 101 Who should attend the course: Adult learners and hobbyists who have completed Coffee 101 and wish to delve deeper into brewing techniques techniques using the Syphon, Pourover and AeroPress. Participants will be able to explore the sensory differences within coffee through the different techniques.	<ul style="list-style-type: none"> Introduction to Brewing Methods Exploring the “Gold Cup Standards” What are the brewing considerations? Experiencing the sensory differences! 	Delivery In-Person Training Duration 7 Hours	Session: 1 full day (9am – 5pm) <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>4 Jul 2022</td> </tr> <tr> <td>#2</td> <td>29 Jul 2022</td> </tr> <tr> <td>#3</td> <td>27 Aug 2022</td> </tr> </tbody> </table> <i>Registration closes 2 weeks before course commencement.</i> Venue: Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589	Run	Date	#1	4 Jul 2022	#2	29 Jul 2022	#3	27 Aug 2022	Full Course Fee incl. GST: S\$ 262.15
Run	Date											
#1	4 Jul 2022											
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#3	27 Aug 2022											

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SIP & SAVOUR: COFFEE								
Courses	Content	Delivery / Duration	Training Schedule	Course Fee Per Pax				
<p>The Art of Espresso Preparation</p> <p>Who should attend the course: Adult learners and hobbyists who wish to learn the basics of coffee and preparation of espresso based beverages.</p>	<ul style="list-style-type: none"> Introduction to the World of Coffee <ul style="list-style-type: none"> Origins of coffee Coffee producing regions The coffee plant Processing stages of coffee Roasting process Coffee appreciation Preparation of Espresso Based Beverages <ul style="list-style-type: none"> Defining espresso Types of espresso machine & grinder The barista's tool kit Espresso extraction techniques Milk texturing techniques Introduction to latte art Basic maintenance of espresso machine & grinder 	<p><u>Delivery</u> In-Person Training</p> <p><u>Duration</u> 16 Hours</p>	<p><u>Session:</u> 2 full days (9am – 6pm)</p> <table border="1"> <thead> <tr> <th>Run</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>11 & 18 Jun 2022</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before course commencement.</i></p> <p><u>Venue:</u> Shatec Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Run	Date	#1	11 & 18 Jun 2022	<p>Full Course Fee incl. GST: S\$ 406.60</p> <p>Nett Course Fee Payable after NSA Funding, incl. GST (Singaporeans/PRs ≥ 50 years old): S\$ 102.60</p>
Run	Date							
#1	11 & 18 Jun 2022							

~Recommended Progression for the Coffee Workshops:

- Coffee 101 > Brewing 101
- Coffee 101 > Espresso 101 > Exploring Latte Art!
- Participants who have taken The Art of Espresso will only need to complete Coffee 101 for Exploring Latte Art!

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⁶SME companies are required to log-in to Enterprise Portal for Jobs and Skills to update their SME status if they have not done so. All companies will be notified to log in to the portal to declare monthly salary and hours worked per week in order to receive Absentee Payroll.

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⁸Class commencement is subjected to minimum class size met. Public holidays are excluded, where applicable

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¹⁰Companies in the Hospitality Industry are eligible for 70% course fee support from the Employment and Employability Institute Pte. Ltd. ("e2i") when they send their staff (Singaporean and Singapore Permanent Resident only) for this course. Please contact us for more information and terms and conditions.

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SWEET DELIGHTS PROGRAMME								
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax				
<p>Sweet Delights - Make Strawberry Swiss Roll</p> <p>Who should attend the course: New entrants to the industry and/or baking enthusiasts</p>	<ul style="list-style-type: none"> Emphasize the technique required in attaining quality products Identify the technique required in mixing/whisking process Explain the use of quality ingredients in achieving quality consistency Describe the process leavening in products Outline the different faults in tart/cake making Suggest corrections/preventive to the baking faults to attain a desired outcome Examine the quality and analyse the texture of products List the storage and handling guidelines of products 	<p>Delivery In-Person Training</p> <p>Duration 3 Hours</p>	<p><u>Session:</u> 2pm - 5pm</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>24 Jun 2022</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before workshop commencement.</i></p> <p><i>Bring home your masterpiece and a Complimentary slice of delicious cake by Butter Sugar Flour!</i></p> <p><i>Complimentary Apron will be provided too!</i></p> <p><u>Venue:</u> SHATEC Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	24 Jun 2022	<p>Course Fee incl. GST for 1 person: S\$ 104.86</p> <p><i>Bring a baking buddy and get 10% off!</i></p>
Intake	Date							
1	24 Jun 2022							

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SWEET DELIGHTS PROGRAMME (CONT'D)								
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax				
<p>Sweet Delights – Make Apricot Tart</p> <p>Who should attend the course: New entrants to the industry and/or baking enthusiasts</p>	<ul style="list-style-type: none"> Emphasize the technique required in attaining quality products Identify the technique required in mixing/whisking process Explain the use of quality ingredients in achieving quality consistency Describe the process leavening in products Outline the different faults in tart/cake making Suggest corrections/preventive to the baking faults to attain a desired outcome Examine the quality and analyse the texture of products List the storage and handling guidelines of products 	<p>Delivery In-Person Training</p> <p>Duration 3 Hours</p>	<p><u>Session:</u> 2pm - 5pm</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>15 Jul 2022</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before workshop commencement.</i></p> <p><i>Bring home your masterpiece and a Complimentary slice of delicious cake by Butter Sugar Flour!</i></p> <p><i>Complimentary Apron will be provided too!</i></p> <p><u>Venue:</u> SHATEC Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	15 Jul 2022	<p>Full Course Fee incl. GST: S\$ 104.86</p> <p><i>Bring a baking buddy and get 10% off!</i></p>
Intake	Date							
1	15 Jul 2022							

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SWEET DELIGHTS PROGRAMME (CONT'D)								
Courses	Content	Delivery / Duration	⁸ Training Schedule	Course Fee Per Pax				
<p>Sweet Delights – Make Pineapple Tart</p> <p>Who should attend the course: New entrants to the industry and/or baking enthusiasts</p>	<ul style="list-style-type: none"> Emphasize the technique required in attaining quality products Identify the technique required in mixing/whisking process Explain the use of quality ingredients in achieving quality consistency Describe the process leavening in products Outline the different faults in tart/cake making Suggest corrections/preventive to the baking faults to attain a desired outcome Examine the quality and analyse the texture of products List the storage and handling guidelines of products 	<p>Delivery In-Person Training</p> <p>Duration 3 Hours</p>	<p>Session: 2pm - 5pm</p> <table border="1"> <thead> <tr> <th>Intake</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>19 Aug 2022</td> </tr> </tbody> </table> <p><i>Registration closes 2 weeks before workshop commencement.</i></p> <p><i>Bring home your masterpiece and a Complimentary slice of delicious cake by Butter Sugar Flour!</i></p> <p><i>Complimentary Apron will be provided too!</i></p> <p>Venue: SHATEC Institutes Pte Ltd 21 Bukit Batok Street 22, Singapore 659589</p>	Intake	Date	1	19 Aug 2022	<p>Full Course Fee incl. GST: S\$ 104.86</p> <p><i>Bring a baking buddy and get 10% off!</i></p>
Intake	Date							
1	19 Aug 2022							

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PLACE by SHATEC

(Professional Learning for Adults and Continuing Education)

PROGRAMME CALENDAR

(Information is updated as at 21 Jun 2022 and subjected to changes)



CONTACT US

PLACE by SHATEC (Professional Learning for Adults and Continuing Education)

Tel : 6415 3504 / 561 / 590 / 513

Email : place@shatec.sg

LOCATE US

SHATEC Institutes Pte Ltd
21 Bukit Batok Street 22
Singapore 659589

Office Hours : 9.00a.m. to 5.00p.m
Monday to Friday (excluding Public Holidays)

For latest course updates and online registration, please visit www.shatec.sg/place

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